

1780 Career Center Road Bourbonnais, IL 60914

Phone 815.932.0312 Fax 815.932.7588 www.stpaulslutheran.net

## FAMILY PARTNERSHIP HOUR AGREEMENT

Family Name:		
Children & Grades:		

We are incredibly blessed to have such a devoted and caring community at St. Paul's Lutheran School. As we continue to provide a Christ-centered education that nurtures both the minds and hearts of our students, we recognize that it takes a village; one grounded in faith and united in purpose.

Our school thrives when parents, grandparents, and friends step forward to serve! Whether it's helping in the classroom, assisting with PTL events, supporting our athletic program, or sharing talents and/or special skills, your involvement makes a lasting impact. Volunteering is not just a way to support your child's education; it is a ministry that builds up the body of Christ and strengthens our community.

The Bible tells us in I Peter 4:10, "Each of you should use whatever gifts you have received to serve others, as faithful stewards of God's grace in its various forms." Your time and talents are invaluable and there is a place for everyone to serve! When looking for meaningful ways to get involved, we encourage you to pray about how God might be calling you to serve at St. Paul's. No act of service is too small when done in love.

## Examples of ways to earn partnership hours:

- Coaching or assistant coaching
- Helping at athletic events; tickets or concessions
- Volunteer at PTL events. (*Chairs and co-chairs get their hours fulfilled automatically!!*)
- Family Reading Night
- Vacation Bible School
- Lawn moving or landscaping around the building's exterior
- Gym chair/stage set-up or tear-down for church and concert events
- Lunch duty
- Youth group nights
- Anything else the teachers or office send out! (Most often done via Fast Direct)

## Please keep in mind some important guidelines as you plan your volunteer service:

- A maximum of FIVE hours per family can be earned from field trips. While parents are welcome to attend multiple field trips, only 5 hours total may be claimed per family (not per student).
- Up to TEN hours can be donated by friends or family members. However, transferring hours between school families is **not** allowed.
- We hope that our families donate items to the school from the goodness of their hearts; therefore, donated items will only be counted toward volunteer hours in special circumstances as clarified by the principal.
- If you serve as a head coach or assistant coach, your volunteer hours are *automatically fulfilled*.
- Hours are also *automatically fulfilled* for PTL event chairs and co-chairs.



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## Requirements per school year:

- Families with ONE child in preschool must complete 10 hours.
- Families with TWO children in preschool must complete 20 hours.
- Families with ONE child in K-8<sup>th</sup> must complete 20 hours.
- Families with ONE child in preschool and ONE child in K-8<sup>th</sup> must complete 30 hours.
- Parents with TWO + children in K-8<sup>th</sup> must complete 30 hours.
- 30 hours is the *maximum* requirement for any family.
- Partnership hour forms must be completed and submitted to the school office by MAY 1 of the current school year.

Thank you for being such an essential part of our school family! Together we can continue to provide a

 Hours NOT completed by May 1<sup>st</sup> will incur a \$20 per hour fee that must be paid prior to the last day of school.

Please check the following statements:

I understand that I am required to complete \_\_\_\_\_ hours.

I understand that hours worked should be submitted on a monthly basis.

I understand that all hours must be completed and turned in by May 1st. Any hours submitted after that time will be credited toward the next school year.

I understand that family members may assist in completing my partnership hour requirement. Friends may also assist in completing my hours as long as they do not have children enrolled in St. Paul's Lutheran School.