

## FAMILY PARTNERSHIP HOUR AGREEMENT

FAMILY NAME: \_\_\_\_\_

CHILDREN (Grades): \_\_\_\_\_

As a parent with a child/children at St. Paul's Lutheran School, I understand that I am required to volunteer hours toward the Family Partnership Hour Program as defined below:

- |   |  |
|---|--|
| 1 Preschool student = 10 hours                            | 2 Preschool students = 20 hours            |
| 1 Kindergarten – 8 <sup>th</sup> grade student = 20 hours | Multiple students maximum hours = 30 hours |

Please check the following statements

- a) I understand that I am required to complete \_\_\_\_\_ hours.
- b) I understand that hours worked should be submitted on a monthly basis.
- c) I understand that all hours must be completed and turned in by May 15<sup>th</sup>. Any hours submitted after that time will be credited towards the next school year.
- d) I understand that family members may assist in completing my Partnership Hour requirement. Friends may also assist in completing my hours as long as they do not have children enrolled in St. Paul's Lutheran School.

*Please read the following excerpt from the parent/student handbook carefully:*

Tuition alone does not cover all the aspects and responsibilities of a quality Christian education. Partnership opportunities allow our families the opportunity to become involved while keeping tuition affordable by reducing labor expenditures through service and fund-raising contributions. Each St. Paul's Lutheran School family with one student in kindergarten through eighth grade is required to complete 20 partnership hours annually toward the support of school programs. Families with multiple students in preschool through eighth grade are required to complete 30 partnership hours. Families of preschool students will be required to complete 10 partnership hours per student.

Partnership hours can be credited for various activities, including volunteering for St. Paul's Lutheran Church activities, attending PTL meetings, and assisting with St. Paul's athletics program in the concession stand. Families may look for opportunities in the weekly newsletter or ask their child's teacher about volunteer opportunities. The school's principal makes the final decision as to which projects are credited for partnership hours. A basic rule of thumb is that the activity must benefit more than just your child or family. A sheet is provided on the school website or in the school office on which parents can record partnership hours for each month. This form is to be dropped in the Partnership Hour's box in the school lobby or a message may be sent to Karen Meyer on FastDirect **at the end of each month**. The partnership hour requirement must be met for the current year by May 15<sup>th</sup>. Any hours completed after May 15<sup>th</sup> will be credited to the balance for the following school year. A monetary assessment of \$10.00 for each unfinished partnership hour will be made after May 15<sup>th</sup>, or you may elect to pay an amount not to exceed \$300 annually in lieu of completed partnership hours. (Active participation is preferred over payment option.)

**Partnership Hour balances are due on May 15<sup>th</sup>. Remember, balances need to be paid in full by your child's final day of the school year. If you have outstanding balances (including but not limited to your Partnership Hours balance) and your child is attending next year, your child will be moved to a waiting list until balances are paid in full. If your child is moving on next year, records will be held until balances are paid in full.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date